

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, June 26, 2019
TDMH 2nd Boardroom

PRESENT:

- AHI*
 Ian Blain (Co-Chair) Don Campbell Al Lauzon Kristie McCulligh Tanya Pirie Carol Smith-Gee
- TDMH*
 Cheryl Buchner (Co-Chair) Gary Foerster Jenny Good Diane Kleer Barbara Morgan Ruby Withington
- EX-OFFICIOS*
 Dr. Kim Baker Dr. Jamie Cluett Sandy Jansen Cheryl Pfaff Dr. Joel Wohlgemut

REGRETS:

- AHI* Martha Di Carlantonio
TDMH Dr. John Andrew Mel Getty

RESOURCE: Mike Bastow, Chief Operating Officer and VP Finance; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Cheryl Buchner called the open session meeting to order at 5:03 pm.	
1.1 Quorum	A quorum was present for both organizations.	
1.2 Conflict of Interest	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>2.2 Quality Committee – June 3, 2019</p> <p>2.3 Corporate Planning and Finance Committee – June 17, 2019</p>	<p><u>Item 3. Point of Care Testing Education</u> Deanna Goyette, Manager Laboratory Services provided an overview of our Point of Care Testing Program.</p> <p><u>Item 4.5 Joint Ethics Update</u></p> <ul style="list-style-type: none"> • Ethics Program review. • Ethics Committee meeting scheduled for July 3rd. Dr. Butcher will be walking through new Ethics Pathway and worksheet. <p><u>Item 3.1 2018-2019 Broader Public Sector Accountability – Board Attestation</u> There is one instance where AHI is not compliant with procurement guidelines due to a contract from 2-3 years ago however that contract is now complete. Corporate Planning and Finance Committee endorsed the Broader Public Sector Accountability Attestation as presented and is recommending board approval.</p> <p><u>MOTION:</u> Moved by Al Lauzon Seconded by Kristie McCulligh</p> <p>RESOLVED that the AHI Board of Directors approve the sign-off on the 2018-2019 Broader Public Sector Accountability Attestation as presented. Carried.</p> <p><u>MOTION:</u> Moved by Barb Morgan Seconded by Diane Kleer</p> <p>RESOLVED that the TDMH Board of Directors approve the sign-off on the 2018-2019 Broader Public Sector Accountability Attestation as presented. Carried.</p>	<p>Sign-off and submit (I. Blain/S. Jansen)</p> <p>Sign-off and submit (C. Buchner/S. Jansen)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>3. NEW BUSINESS</p> <p>3.1 CNE and VP Clinical Services, Quality and Safety Report</p>	<p><u>Item 3.4 AHI-TDMH Communication Plan</u> This is a comprehensive Communication Plan outlining both external and internal stakeholders. Discussion ensued with regards to the role of the board member in answering questions from the public. Highlights:</p> <ul style="list-style-type: none"> • Importance of having one spokesperson for contentious issues was emphasized. • Board Chair and CEO are the official spokespersons for the hospital. • Board members can answer general questions from the public if the matter isn't confidential. • Board Chair could present to Service Clubs with appropriate speaking points as they are the spokesperson in conjunction with the CEO. <p>Suggested revisions:</p> <ul style="list-style-type: none"> • Delete “due to integration and provincial health care legislation” on page 3 as it doesn't need to be specified. • Include Board Chair and members in the “Responsibility” column under “General Public”. • Board Chair and designate to also be included in the “Responsibility” column under the “Foundation” box. • Develop board member speaking points for major change events to ensure a consistent message. <p>My Chart is a secure online tool which enables patients to take control of their own medical information and care. It is a regional initiative and, once registered, individuals would have access to their health information from within the entire region.</p>	<p>Follow-up & defer to Corporate Planning – Sept. 2019 (S. Jansen)</p>

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<p>4. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p>In terms of family access and privacy, once individuals give permission to create a “My Chart” account to access their information, they then have the ability to delegate access to other individuals, e.g. family, physicians, etc.</p> <p>If an individual is deemed to be incompetent then their Power of Attorney would have access to their health information.</p> <p><u>MOTION:</u> Moved by Ian Blain Seconded by Diane Kleer</p> <p>RESOLVED to move into the in-camera session at 5:32 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	

Sandy Jansen,
President and CEO

Cheryl Buchner,
TDMH Joint Board Co-Chair