

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, November 27, 2019**  
**AHI 2<sup>nd</sup> Floor Lounge**

**PRESENT:***AHI*

Al Lauzon (Co-Chair)      Ian Blain                      Don Campbell                      Stephanie Nevins                      Tanya Pirie                      Todd Ross

*TDMH*

Cheryl Buchner (Co-Chair)      Gary Foerster                      Mel Getty                      Jenny Good                      Diane Kleer                      Barbara Morgan  
 Ruby Withington

*EX-OFFICIOS*

Dr. Elizabeth Allen                      Dr. Jamie Cluett                      Sandy Jansen                      Cheryl Pfaff                      Dr. Joel Wohlgemut

**GUEST(S):**    Dr. Robert Butcher, Ethicist (Board Education)

**REGRETS:**

*AHI*                      Martha Di Carlantonio

*TDMH*                      Dr. John Andrew

**RESOURCE:** Mike Bastow, Chief Operating Officer and VP Finance; Jennifer Row, Chief Program Development and System Transformation;  
 Lorelee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>		

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p><b>BOARD CONTINUING EDUCATION SESSION</b></p>	<p><u>Ethics with Dr. Robert Butcher</u>  The creation and application of an Ethical Framework is a requirement of Accreditation Canada. Oversight of the process is the role of the board. Dr. Butcher reviewed current ethical topics relevant to the healthcare sector. A case study was reviewed using the new Ethical Framework and tools recently adopted by AHI and TDMH.</p> <p>When reviewing an ethical matter it is important to:</p> <ul style="list-style-type: none"> <li>• Obtain a consistent description of the situation</li> <li>• Decide what question you are ultimately trying to answer</li> <li>• Determine who has the authority to make the decision</li> <li>• Who are the stakeholders?</li> <li>• What is the risk? e.g. reputation, equity, quality</li> <li>• Is there a relevant policy and are you applying it?</li> </ul> <p>The Ethical Framework provides guiding principles however the context in which you are making the decision is also a factor to consider. The organization should also be prepared to articulate their decision in the public light, e.g. TV test.</p> <p>In today’s Ontario Health Team environment of integration, the ethical challenge is that there is a shift in accountability and organizations are being asked to sub cede local interest in favour of the larger system. There is a shift in accountability and some individuals are negotiating themselves out of a job and in future individual boards will eventually no longer exist.</p> <p>Recent ethical dilemmas that have been in the public media: Listowel-Wingham’s cyber attack; Ontario court challenging brain dead as the definition of death vs. cardiac death. Re: Taquisha McKitty <a href="https://www.cbc.ca/news/canada/toronto/taquisha-mckitty-life-support-battle-died-1.4962356">https://www.cbc.ca/news/canada/toronto/taquisha-mckitty-life-support-battle-died-1.4962356</a></p>	

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<p>1. <b>CALL TO ORDER</b></p> <p>1.1 <b>Quorum</b></p> <p>1.2 <b>Conflict of Interest</b></p> <p>1.3 <b>Approval of Agenda</b></p>	<p>Al Lauzon called the open session meeting to order at 6:32 pm.</p> <p>A quorum was present for both organizations.</p> <p>There were no conflicts to declare.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Mel Getty</b>  <b>Seconded by Diane Kler</b></p> <p><b>RESOLVED that the agenda be approved, including consent items, as circulated. Carried.</b></p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>• Approval of previous open session minutes – October 30, 2019</li> <li>• CNE and VP Clinical Services, Quality and Safety Report</li> <li>• COO and VP People and Finance Report</li> <li>• Governance Steering Committee – November 15, 2019 (Approval of <i>Freedom of Information and Protection of Privacy Act</i> Delegation of Authority).</li> </ul>	<p>Obtain original signature on meeting minutes (L. Heemskerk)</p>
<p>2. <b>BUSINESS ARISING FROM CONSENT AGENDA:</b></p>	<p>There is no business arising from the consent agenda.</p>	
<p>3. <b>MATTERS FOR DECISION/DISCUSSION/INFORMATION</b></p>		
<p>3.1 <b>President and CEO Report</b></p>	<p>Discussion highlights:</p> <ul style="list-style-type: none"> <li>• Ontario Health Team Update</li> <li>• 2019-2020 Healthcare Infrastructure Renewal Funding – AHI received \$262,000; TDMH received \$1.036M of which a portion will go toward generator installation</li> <li>• Diabetic Foot Ulcer/Wound Care Clinic will be established at AHI as a specialty site in Oxford County.</li> </ul>	

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<p><b>3.2 Quality Committee – Nov. 4, 2019</b></p> <p><b>Patient Story</b></p> <p><b>3.3 Governance Steering Committee – Nov. 15/19</b></p>	<p>Meeting highlights:</p> <ul style="list-style-type: none"> <li>• Security &amp; Safety Presentation</li> <li>• Accreditation Canada interdisciplinary committee has been established and will continue to meet quarterly</li> <li>• Wait time in the TDMH Emergency Department at TDMH – Patient and Family Centred Care Committee will be discussing a plan to enhanced patient communication.</li> </ul> <p>Medical Assistance in Dying scenarios were discussed. AHI and TDMH are working well with resource partners to meet the needs of our community.</p> <p>Meeting highlights:</p> <ul style="list-style-type: none"> <li>• Major review recently completed with regards to committee work plans and meeting frequency; suggest evaluation following year-end cycle.</li> </ul> <p><u>Item 2.2 Approval of Communication Plan</u></p> <ul style="list-style-type: none"> <li>• Policy relates to formal communication.</li> <li>• Confidential matters were defined.</li> <li>• CEO and board chair are the spokespeople for the organization however there is the flexibility for them to designate someone else to speak on a specific matter.</li> </ul> <p><b><u>MOTION:</u></b>  <b>Moved by Gary Foerster</b>  <b>Seconded by Ian Blain</b></p> <p><b>RESOLVED that the Joint Board of Directors approve the AHI and TDMH Communication Plan as revised. Carried.</b></p> <p><u>Item 2.2 Approval of Board Peer Assessment Questionnaire</u></p>	<p>Finalize (L. Heemsker)</p>





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4. NEW BUSINESS	There is no new business to address.	
5. MOTION TO MOVE TO IN-CAMERA SESSION	<p><b><u>MOTION:</u></b>  <b>Moved by Barb Morgan</b>  <b>Seconded by Tanya Pirie</b></p> <p><b>RESOLVED to move into the in-camera session at 7:04 pm to receive reports on items pursuant to the Board of Director's In-camera policy. Carried.</b></p> <p>The meeting terminated at the completion of the closed session.</p>	

Sandy Jansen,  
President and CEO

Al Lauzon,  
AHI Joint Board Co-Chair